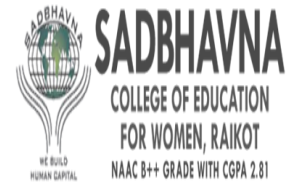


# SADBHAVNA COLLEGE OF EDUCATION FOR WOMEN RAIKOT



## RESEARCH POLICY



# Research Policy

Sadbhavna College of Education for Women, a premier educational institute, is committed to research and development. The institution has formulated a comprehensive research policy with clear rules and regulations to guide educators, teachers, and students in planning, conducting, and completing research work ethically and effectively. The policy promotes honesty, originality, innovation, and ethical practices in research.

The college is dedicated to continuous evolution, innovation, and improvement in teaching and learning methodologies. Its research policy ensures the availability of essential facilities, library resources, digital tools, and expert guidance to support quality research work. The institution also encourages faculty members and students to actively participate in seminars, workshops, conferences, and research publications.

## 1.Objectives

1. To motivate faculty and students to undertake research activities.
2. To improve teaching quality through research-based practices.
3. To promote publications in journals, seminars, and conferences.
4. To encourage innovative ideas and educational development.
5. To support action research and community-based research.

## 2. Guidelines of Research policy:

1. Faculty members should actively participate in research and academic activities.
2. All research work must follow ethical standards, honesty, and originality.
3. Plagiarism should be strictly avoided and proper citations must be given.
4. Faculty should take prior approval from the Research Committee before undertaking any research project.
5. Research topics should be relevant to education, social needs, and institutional goals.
6. Data collection must be done responsibly, ensuring consent and confidentiality of participants.
7. Faculty should maintain proper documentation of research work and findings.
8. Research papers should be published in recognized journals and presented in seminars or conferences.

9. Faculty members should guide students in research activities and projects.
10. The college will provide support such as library facilities, ICT tools, and research guidance.
11. Faculty should regularly upgrade their research skills by attending workshops and training programs, FDPs

### **3. Custodian of the Policy**

The implementation and updating of the research policy is carried out by the Chairman, Sadbhavna Society & Research Cell. The Research Policy shall also have a Research Advisory Cell function in Society under the Principal, to assist and advise in matters related to research within the college and timely publication of Research Journal.

### **4. Capacity Building & Research Promotion Schemes:**

1. **Seed Money:** Provide initial funding for pilot projects, particularly for new researchers upto 10,000 rupees.
2. **Incentives:** Recognize outstanding contributions with awards, financial incentives, or reduced teaching loads for publishing in quality journals
3. **Study leave:** Study leaves for deserving candidates.

### **5. Support Services:**

1. Free/ subsidized research publication for college faculty in Sadbhavna-Human Development Research journal.
2. Library resources and digital access will be provided.
3. Guidance for project writing and publication will be given.
4. Support for attending seminars and conferences (as per availability).
5. Use of ICT tools and laboratories for research work.

### **6. Research Committee**

A Research Committee is an important body in an education college that promotes research culture among teachers and students. It motivates faculty members to take up research projects, publish papers, and participate in seminars and conferences. The committee plans various academic activities such as workshops, training programs, and research orientation sessions to

improve research skills. The Research Committee also guides researchers in selecting topics, preparing proposals, and following ethical standards. It ensures that research work is original, meaningful, and beneficial to society. The committee monitors the progress of research activities and provides necessary support like library facilities, digital resources, and expert guidance. Moreover, the Research Committee encourages innovation in teaching and learning methods. It helps in building collaboration with other institutions and research organizations. By promoting quality research, the committee contributes to academic excellence and overall development of the institution.

#### 7. Detail of Research Committee Members:

Sr. No	Name	Designation	Contact No.
1.	Ms. Baljeet Kaur	Officiating Principal	7888553997
2.	Dr. Preety Antil	Assistant Professor	9878474497
3.	Dr. Shelly Sharma	Assistant Professor	8427074248
4.	Ms. Balwinder Kaur	Assistant Professor	9888512431

Principal *Baljeet Kaur*  
Officiating Principal  
Sadbhavna College of Education for Women  
RAIKOT-141109

Management  
*Madhumeeta Gagnejee*